

To,

Officer-in-Charge
Data Network Complex,
Govt. of India, Ministry of Defence,
Directorate of Standardisation,
Room No. 150, 'H'-Block,
Nirman Bhawan PO, New Delhi-110 011

REQUEST FOR PASSWORD
(www.ddpdos.gov.in)

1. The Organisation/Unit/Dte is working under Ministry of Defence is interested in log on to the Directorate of Standardisation Website to access various data.
2. The details required for logging in are furnished below:-
 - (a) Name of the authorised Person
 - (b) Official E-mail ID
 - (c) Personal/Standby E-mail ID
 - (d) Fax Number
 - (e) Telephone Number (with STD code)
 - (f) Personal Contact No of User.
 - (g) Complete Address of the Organisation
 - (h) Organisation/Office already registered with Directorate of Standardisation: Y/N
3. You are requested to issue User's ID and Password to access www.ddpdos.gov.in website.
4. I hereby certify and give the following under takings:-
 - (a) The User ID and Password received from the Directorate shall not be disclosed to any other person and also I shall be change the Password every 45 days.
 - (b) In case of transfer from present appointment/change in above particulars, the Directorate will be informed at the earliest else the User account shall be disabled.
 - (c) It is understood that User ID will be generated in name of organization/appointment and not in an individual's name.
 - (d) Send a mail from your e-mail ID reflected on para 2 (b) to this office e-mail ID admin.defstand@gov.in.
 - (e) Any documents available on the website viz JSS, JSRL, JSPR, JSG, AN, DepttSpecn, BIS and NCDs etc will be used only for official purposes. The same shall not be disclosed or provided to any unauthorized personnels /organisation /establishment. Also no additional copies will be made of any document available on the website

Office Seal
File no
Date

(Signature)
Name
Rank/Appointment

COUNTERSIGNED

(By the Head of the organisation)

Note :-

1. User has to take the approval/concurrence of PDNA for user ID and password for Naval construction document (NCD).
2. User has to take the approval/concurrence of PDEE for user ID and Password for Naval Standards (NS).
3. Only ink signed copy of the registration form to be submitted to Directorate of Standardisation.