

APPROVED TRAINING CALENDAR FOR THE TRAINING YEAR : 2024-2025

SL NO	COURSE TITLE	LEVEL	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	REMARKS
STANDARDISATION & CODIFICATION															
1.	Orientation Course @ (4 days)	Gp 'A'	-	RIST (14-17)	-	-	RIST (06-09)	-	-	-	RIST (10-13)	-	RIST (04-07)	-	For HQ DoS, DSC/DSD, AsHSP & DPSUs
2.	Foundation Course \$ (5 days)	Gp 'B' & 'C'	IST (22-26)	-	RIST (10-14)	IST (22-26)	-	RIST (09-13)	-	IST (18-22)	-	-	IST (24-28)	-	For HQ DoS, DSC/DSD, AsHSP & DPSUs
3.	Refresher Codification Training Course (3 days)	Gp 'A' 'B' & 'C'	RIST (03-05)	-	IST (25-27)	RIST (09-11)	-	-	RIST (15-17)	RIST (26-28)	-	RIST (07-09) IST (21-23)	-	RIST (04-06)	For HQ DoS, DSC/DSD, AsHSP & DPSUs
INFORMATION TECHNOLOGY															
4.	Online Cyber Security Course	Gp 'A' & 'B'					DoS HQ (20-22)					DoS HQ (15-17)			
MANAGEMENT															
5.	e-Office Orientation Course	Gp 'A'	-		-	-	-	DoS (04-05)	-	-	-	-	-	DoS (11-12)	For HQ DoS
6.	e-Office orientation Course	Gp 'B' & 'C'	-	DoS (01-02)	-	-	-	-	-	-	DoS (18-19)	-	-	-	For HQ DoS

@ Overview - Training on new web based codification software N-CORE NG and procedure for preparation of JSPR, JSRL, JSG & JSS.

\$ Overview - Standardisation & Codification issues, Variety Control and ISO 9001 aspects and detailed training on new web based codification software N-CORE NG.