TRAINING CALENDAR FOR THE TRAINING YEAR : 2019-20
DIRECTORATE OF STANDARDISATION

SR NO	COURSE TITLE	LEVEL	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	REMARKS
	Course Gp 'X'	S T A N D A R D I S A T I O N & C O D I F I C A T I O N													
1.	Orientation Course @	Gp 'A'	-	-	RIST (17-20)	-	IST (05-08)	-	-	RIST (18-21)	-	-	IST (03-06)	-	For HQ DoS, DSC/DSD, AsHSP & DPSUs
2.	Foundation Course $	Gp 'B' & 'C'	-	-	IST (10-14)	RIST (15-19)	-	IST (16-20)	RIST (14-18)	-	IST (02-06)	-	-	IST (02-06)	For HQ DoS, DSC/DSD, AsHSP & DPSUs
3.	Codification training	Gp 'A' 'B' & 'C'	-	-	RIST (26-28)	-	RIST (28-30)	RIST (24-26)	RIST (21-23)	-	RIST (09-11)	-	RIST (17-19)	-	• For DPSU's & A'sHSP # Dates to be intimated later * Organized by C&C Gp
	Course Gp 'Y '	I N F O R M A T I O N T E C H N O L O G Y													
4.	LAN Administration, Network Security, Transition from IPV4 to IPV6 & Audit Course	Gp 'A' & 'B'	-	-	-	IST (15-19)	-	RIST (04-06)	-	-	-	IST (20-24)	-	-	For HQ DoS, DSC/DSD
5.	Cyber Security		To be coord by CSG (Dates to be intimated later)												for HQ DoS, DSC/DSD/CSG
		M A N A G E M E N T													
6.	Internal Audit training Course on QMS as per IS/ISO 9001 : 2015	Gp 'A' 'B' & 'C'	04 days course at RIST (Dates to be intimated later)												for HQ DoS, DSC/DSD/CSG

@   Overview   -   Training on new web based codification software N-CORE NG and procedure for preparation of JSPR, JSRL, JSG & JSS.

$ Overview   -   Standardisation & Codification issues, Variety Control & ISO 9001 aspects and detailed training on new web based codification software N-CORE NG.

7	**Workshop : Civilian Personnel Management (For service officers in DHQ/ISOs) %**		
8	**Workshop : Security Consciousness (For Civilian/ Service Officers in DHQ/ISOs) %**		
9	**Workshop : RTI %**		
10	**Workshop : Noting , Drafting & Office procedure %**		
11	**Workshop : Discipline & Vigilance %**		
12	**Workshop : Emotional Intelligence %**	In accordance with the DHTI training calendar. (Dates to be intimated later)	At DHTI (only for HQ DoS)
13	**Workshop : Cyber Security %**		
14	**Computer Course : MS Excel %**		
15	**Computer Course : MS word & Power Point %**		
16	**Computer Course : MS Access %**		

%   Overview   -   The DHTI training programme will be promulgated separately on receipt. Nomination requests reach to this HQ DoS at least one month prior to the course.